



## Admission into Reception

At Bow Community Primary School children come into Reception either in September or the following January, dependent upon their date of birth: -

Date of Birth	Start Date
1st September - 28th (29th) February inclusive	September
1st March - 31st August inclusive	January

Admission to the school is open to all children but in the event of there being more than 20 in the admission year group then a system of priorities will apply (see below).

Once the school has received an application for admission, the application will be acknowledged, logged in the Admissions folder and filed accordingly. The school will apply the system of priorities as below for all the children for a specific academic year regardless of the start date being September or January.

## Priority

- 1 Children living in the school's designated area with a sibling who will be attending the school at the time of admission.
- 2 Other children living in the school's designated area.
- 3 Children living outside the school's designated area, but with a sibling who will be attending the school at the time of admission.
- 4 Other children living outside the school's designated area.

Notes (i) If it is necessary to distinguish between children in a particular category (e.g. if not all the pupils in a particular category could be admitted), priority will be determined on the basis of distance between the home and school along the shortest available walking route (i.e. the shorter the distance, the higher the priority). In the case of children of below statutory school age (New Reception Intake for the following year), priority will be determined by date of birth within category 1 and 2 (i.e. the earlier the date, the higher the priority) but walking distance to school for category 3 and 4 (i.e. the shorter the distance, the higher the priority).

(ii) Priority may be given to the admission of a child for whom a particular medical or social justification is demonstrated.

(iii) Priority may be given in each of the categories to Young People in Public Care based on the care address.

(iv) Pupils with statements of Special Educational Needs will have priority where the appropriate specialist provision meets the needs of the child. In other cases parental preference will be considered in accordance with the criteria.

## Admission into Year Groups other than Reception

Where a year group has less than 20 children the Headteacher may automatically offer a place to an applicant. However, should the number of applications exceed the number of places available in a year group, the above criteria must apply when deciding who can and can't be offered a place.

Where a year group is already at 20 or more children, then any further applications should be refused. However, should the application be for a child living in the catchment area, and then the Headteacher will liaise with the Admissions Team and with the \_\_\_\_\_ committee.

Similarly, where there are special circumstances, the Chair of Governors may grant a place should it be deemed to be appropriate e.g. traveller children.